

# **Town Clerk Meeting Minutes**

## **June 9, 2003**

### **SEMI-ANNUAL TOWN MEETING**

*Continued Session of the May 19, 2003 S-ATM*

The meeting under the foregoing Warrant was held in the auditorium of the West Boylston Middle/High School on June 9, 2003, and was called to order by the Moderator at 7:30 p.m.

The Moderator announced that a quorum has been met, that there are 4,415 registered voters as of Dec. 31, 2002 and that 3% of registered voters are required to convene for a total of 132. 2% or 88 voters maintain a quorum, and reconvene. The quorum required for the reconvened session of the May 19, 2003 Semi-Annual Town Meeting has been met.

Upon a motion of H. Carter Hunt, Jr. and second by the floor it was unanimously voted to waive the reading of the warrant.

#### **ARTICLE 34 –**

**AUTHORIZATION TO AMEND THE PERSONNEL BYLAW AND TO REVISE THE CLASSIFICATION AND COMPENSATION PLAN SO AS TO PROVIDE EMPLOYEES A COST-OF-LIVING PAY**

A motion was made by Selectmen Wayne LeBlanc and seconded by Selectmen Kevin McCormick to approve Article 34 as written in the warrant, with the following amendment:

After "and insert the following delete duplicate section "Non-Exempt Employees- Wage Earning employees Grades 1 through 5" and;

Delete Part AA as follows:

| <b>Grade</b>                        | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|
| Superintendent of Streets and Parks | \$46,918      | \$51,177      | \$55,436      | \$59,694      | \$63,503      |

And insert the following:

| <b>Grade</b>                        | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|
| Superintendent of Streets and Parks | \$47,622      | \$51,945      | \$56,268      | \$60,589      | \$64,456      |

Article 34 was passed with a majority vote to amend Section 5, Part AA Classification and Compensation Plan of the Personnel Bylaw as follows'

Delete Part AA as follows:

**CLASSIFICATION AND COMPENSATION PLAN Non-Exempt Employees - Wage Earning**

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Employees.

**Non-Exempt Employees- Wage earning employees**

| <b>Grade</b> | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|
| <b>1</b>     | \$ 9.38       | \$10.33       | \$11.25       | \$12.22       | \$13.14       |
| <b>2</b>     | \$10.31       | \$11.34       | \$12.35       | \$13.38       | \$13.76       |
| <b>3</b>     | \$11.22       | \$12.32       | \$13.46       | \$14.58       | \$15.73       |
| <b>4</b>     | \$12.14       | \$13.36       | \$14.56       | \$15.79       | \$17.01       |
| <b>5</b>     | \$13.07       | \$14.38       | \$15.99       | \$17.54       | \$18.30       |

**Exempt Employees - Salaried Supervisors**

| <b>Grade</b>                      | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|
| <b>6</b>                          |               |               |               |               |               |
| <b>Cemetery Superintendent</b>    | \$22,167      | \$24,391      | \$26,599      | \$29,741      | \$31,050      |
| <b>COA Director</b>               | \$27,280      | \$30,020      | \$32,736      | \$36,604      | \$38,215      |
| <b>7</b>                          |               |               |               |               |               |
| <b>Children's Librarian</b>       | \$25,289      | \$27,776      | \$30,341      | \$32,863      | \$35,390      |
| <b>Town Clerk</b>                 | \$25,289      | \$27,776      | \$30,341      | \$32,863      | \$35,390      |
| <b>Assistant Library Director</b> | \$27,280      | \$29,912      | \$32,673      | \$35,393      | \$38,112      |
| <b>8</b>                          |               |               |               |               |               |
| <b>Building Inspector</b>         | \$20,646      | \$22,718      | \$24,776      | \$26,849      | \$28,904      |
| <b>9</b>                          |               |               |               |               |               |
| <b>Principal Assessor</b>         | \$33,200      | \$36,524      | \$39,848      | \$42,911      | \$46,475      |
| <b>Town Accountant</b>            | \$33,200      | \$36,524      | \$39,848      | \$42,911      | \$46,475      |

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|                                    |          |          |          |          |          |
|------------------------------------|----------|----------|----------|----------|----------|
| <b>Library Director</b>            | \$34,661 | \$39,624 | \$41,927 | \$46,259 | \$49,895 |
| <b>Treasurer/Tax<br/>Collector</b> | \$38,688 | \$42,561 | \$46,430 | \$50,301 | \$54,173 |

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|  |          |          |          |          |          |
|--|----------|----------|----------|----------|----------|
| <b>Superintendent<br/>of Streets and<br/>Parks</b> | \$46,918 | \$51,177 | \$55,436 | \$59,694 | \$63,503 |
|--|----------|----------|----------|----------|----------|

**Non- Exempt Emergency Fire and Medical Services Employees**

| <b>Grade</b> | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|
| <b>1F</b>    | \$7.52        | \$8.26        | \$9.02        | \$9.77        | \$10.54       |
| <b>2F</b>    | \$10.86       | \$11.93       | \$13.02       | \$14.15       | \$15.20       |
| <b>3F</b>    | \$11.96       | \$13.06       | \$14.15       | \$15.25       | \$16.44       |
| <b>4F</b>    | \$14.95       | \$16.33       | \$17.69       | \$19.07       | \$20.55       |

And insert the following;

**Non-Exempt Employees- Wage earning employees**

| <b>Grade</b> | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|
| <b>1</b>     | \$ 9.52       | \$10.48       | \$11.42       | \$12.40       | \$13.34       |
| <b>2</b>     | \$10.46       | \$11.51       | \$12.54       | \$13.58       | \$13.97       |
| <b>3</b>     | \$11.39       | \$12.50       | \$13.66       | \$14.80       | \$15.97       |
| <b>4</b>     | \$12.32       | \$13.56       | \$14.78       | \$16.03       | \$17.27       |
| <b>5</b>     | \$13.27       | \$14.60       | \$15.93       | \$17.80       | \$18.57       |

**Exempt Employees - Salaried Supervisors**

| <b>Grade</b> | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|
|--------------|---------------|---------------|---------------|---------------|---------------|

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|  |          |          |          |          |          |
|--|----------|----------|----------|----------|----------|
| <b>Cemetery Superintendent</b>             | \$22,500 | \$24,757 | \$26,998 | \$30,187 | \$31,516 |
| <b>COA Director</b>                        | \$27,689 | \$30,470 | \$33,227 | \$37,153 | \$38,788 |
| <b>7</b>                                   |          |          |          |          |          |
| <b>Children's Librarian</b>                | \$25,668 | \$28,193 | \$30,796 | \$33,356 | \$35,921 |
| <b>Town Clerk</b>                          | \$25,668 | \$28,193 | \$30,796 | \$33,356 | \$35,921 |
| <b>Assistant Library Director</b>          | \$27,689 | \$30,361 | \$33,163 | \$35,924 | \$38,684 |
| <b>8</b>                                   |          |          |          |          |          |
| <b>Building Inspector</b>                  | \$20,956 | \$23,059 | \$25,147 | \$27,252 | \$29,338 |
| <b>9</b>                                   |          |          |          |          |          |
| <b>Principal Assessor</b>                  | \$33,698 | \$37,072 | \$40,446 | \$43,555 | \$47,172 |
| <b>Town Accountant</b>                     | \$33,698 | \$37,072 | \$40,446 | \$43,555 | \$47,172 |
| <b>10</b>                                  |          |          |          |          |          |
| <b>Library Director</b>                    | \$35,181 | \$39,789 | \$42,556 | \$46,953 | \$50,643 |
| <b>Treasurer/Tax Collector</b>             | \$39,268 | \$43,199 | \$47,126 | \$51,056 | \$54,986 |
| <b>11</b>                                  |          |          |          |          |          |
| <b>Superintendent of Streets and Parks</b> | \$52,622 | \$56,945 | \$61,267 | \$65,589 | \$69,456 |

**Non- Exempt Emergency Fire and Medical Services Employees**

| <b>Grade</b> | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|
| <b>1F</b>    | \$7.63        | \$8.38        | \$9.16        | \$9.92        | \$10.70       |
| <b>2F</b>    | \$11.02       | \$12.11       | \$13.22       | \$14.32       | \$15.43       |
| <b>3F</b>    | \$12.14       | \$13.26       | \$14.36       | \$15.48       | \$16.69       |
| <b>4F</b>    | \$15.17       | \$16.57       | \$17.96       | \$19.36       | \$20.86       |

## ARTICLE 35 –

### AUTHORIZATION TO HIRE UP TO TWO ADDITIONAL, FULL-TIME FIREFIGHTER EMERGENCY MEDICAL SERVICES PROVIDER

A motion was made to approve Article 35 as printed in the warrant by Selectmen Kevin McCormick and seconded by Selectmen Allen Phillips, the article was successfully passed by a majority vote which authorizes the hiring of one additional, full-time Firefighter/Emergency Medical Services Provider in Fiscal Year 2004, and the hiring of one additional, full-time Firefighter/Emergency Medical Services Provider in Fiscal Year 2005.

## ARTICLE 36 –

### AUTHORIZATION TO SET THE SALARY OF ELECTED OFFICIALS

A motion was made to approve Article 36 as printed in the warrant by Selectmen Allen Phillips and seconded by Selectmen Wayne LeBlanc, the article was unanimously passed which determines and fixes what salaries elective officers of the town shall receive for Fiscal Year 2004 in conformity with the provisions of Massachusetts General Laws, Chapter 41 Section 108, with the following amendment; A motion was made by the Moderator, H. Carter Hunt, Jr. to forgo his salary due to fiscal conservatism, the motion was seconded and accepted by the floor, the approved salaries are as follows:

|                              |   |
|------------------------------|---|
| <b>Moderator</b>             | \$0.00;   |
| <b>Selectmen</b>             | \$100 each (5 members);   |
| <b>Town Clerk</b>            | \$35,921.00 in conformity with Section 5 Part AA of the<br>Classification and Compensation Plan of the Personnel Bylaw; |
| <b>Planning Board</b>        | \$100 each (5 members);   |
| <b>Cemetery Trustees</b>     | \$100 each (3 members); and   |
| <b>Municipal Light Board</b> | \$300.00 each (3 members)   |

## ARTICLE 37 –

### FISCAL YEAR 2004 OMNIBUS BUDGET APPROPRIATION ARTICLE

A motion was made by Selectmen Charles Stevens and seconded by Selectmen Kevin McCormick to approve Article 37. the article was passed by a majority vote to raise and appropriate the sum of Sixteen Million, Three Hundred Ninety-four Thousand, Six Hundred Six Dollars and No Cents (\$16,394,606.00) to defray the expenses and charges of the Town of West Boylston in Fiscal Year 2004, the period of July 1, 2003 through June 30, 2004, including the costs of Public Education, Debt and Interest Payments, and providing Municipal services, and to meet said appropriation as follows:

- A. Raise and appropriate through taxation the sum of Sixteen Million, Four Thousand Thirty-one Dollars and No Cents (\$16,004,931.00);
- B. Transfer the sum of Three Hundred Thousand Dollars (\$300,000) from Ambulance Receipts Reserved for Appropriation to the Fire Department Salaries and Wages Account, Budget Line Item # 02-20-5100;
- C. Transfer the sum of Thirty Thousand Dollars (\$30,000) from the Wachusett Fund, the so-called Holden Hospital Trust Fund, to the Fire Department Salaries and Wages Account, Budget Line Item # 02-20-5100;
- D. Transfer the sum of Twelve Thousand Five Hundred Dollars and no cents (\$12,500.00) from the Ambulance Receipts Reserved for Appropriation to the Fire Department Supplies Account Budget Line Item # 02-20-6400;
- E. Transfer the sum of One Thousand Dollars, Six Hundred Seventy-five (\$1,675) from the Wachusett Fund, the so-called Holden Hospital Trust Fund, to the Fire Department Supplies Account, Budget Line Item # 02-20-6400;
- F. Transfer the sum of Forty-three Thousand Dollars (\$43,000) from Ambulance Receipts Reserved for Appropriation to the Long Term Debt -Principal Account, Budget Line Item # 07-10-6910 for debt reduction payments for the purchase of a Fire Department Ambulance; and
- G. Transfer the sum of Two Thousand, Five Hundred Dollars (\$2,500) from Ambulance Receipts Reserved for Appropriation to the Interest On Temporary Loans Account, Budget Line Item # 07-53-6925 for interest payments for the purchase of a Fire Department Ambulance.

*Note-The FY 2004 Operating Budget, in its entirety, can be viewed at the end of this document)*

## **ARTICLE 38 –**

### **AUTHORIZATION TO APPROPRIATE MONEY TO THE SEWER ENTERPRISE ACCOUNT FOR FISCAL YEAR 2004**

A motion was made by Selectmen James Ryan and seconded by Selectmen Allen Phillips to approve Article 38 as printed in the warrant.

The following tellers were sworn in to conduct a hand count;

|                   |                  |
|-------------------|------------------|
| Susan Bream       | Carolyn Padden   |
| Linda Ford        | Margaret Farwell |
| Raymond Chevalier | Theresa Cohen    |
| David Femia       | Judy Ojerholm    |

The hand count vote was conducted and recorded as 103 for and 28 opposed, Article 38 passed by 213's majority. It was voted for the town to appropriate the sum of Nine Hundred, Ninety-six Thousand, Nine Hundred and Eight Dollars (\$996,908) to the West Boylston Sewer Enterprise Account to be expended by the Board of Selectmen, acting as the Board of Sewer Commissioners

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for sewer system development, administration, assessment, operation, and maintenance expenses in Fiscal Year 2004 as follows:

|   |           |
|---|-----------|
| Administration                            | \$155,578 |
| Operations and Maintenance                | \$453,105 |
| Debt and Interest Payments                | \$388,225 |
| Total Budget Appropriation                | \$996,908 |
| Less Sewer Betterment Revenue             |           |
| Reserved for Debt Payments                | \$361,225 |
| Less Sewer Use Revenue                    | \$585,455 |
| Town Contribution<br>(Stabilization Fund) | \$50,228  |

and to meet said appropriation through:

- 1) the transfer of Three Hundred Sixty-one thousand. Two Hundred Twenty-five Dollars (\$361,225) from Sewer Betterment Revenue Reserved for Debt Payments,
- 2) the appropriation of Five Hundred Eighty-five Thousand, Four Hundred Fifty-five Dollars (\$585,455) from Fiscal Year 2004 Sewer Enterprise Fund User Revenue, and
- 3) the transfer of Fifty Thousand, Two-Hundred Twenty-eight Dollars (\$50,228) from the Stabilization Fund, provided that any unexpended balance of the Stabilization Fund transfer be closed out to the Stabilization Fund at the end of Fiscal Year 2004.

#### **ARTICLE 39 -passed over**

APPROPRIATION TO FUND STUDIES AND PREPARATION OF PLANS FOR REPAIR OR REPLACEMENT OF THE ROOF OF THE MIDDLE/HIGH SCHOOL AND FOR THE REPAIR OF THE ROOF OF THE MAJOR VICTOR E. EDWARDS ELEMENTARY SCHOOL

A motion was made by Selectmen Kevin McCormick and seconded by Selectmen Wayne LeBlanc to pass over Article 39. It was unanimously voted to pass over this article which would have allowed the town to appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to be expended by the School Committee for ,architectural, construction, engineering and related studies and analyses as to repair or replacement of the roof of the Middle / High School, 125 Crescent Street, in whole or in part, and for repair of the roof of the Major Victor E. Edwards Elementary School, 70 Crescent Street, which studies and analyses may include, but need not be limited to, design and engineering services, environmental evaluations, architectural, construction and condition evaluations, useful life determinations, cost calculations and projections, formulation of reports, and preparation of plans, drawings, specifications, and bid invitations for any roof repair or replacement work recommended thereby, and to meet said appropriation by transferring the amount of Ten Thousand Dollars and No Cents (\$10,000.00) from the Stabilization Fund, provided that any unexpended balance as of June 30, 2004 be transferred back to the Stabilization Fund.

#### **ARTICLE 40 -passed over**

APPROPRIATION TO FUND REPAIR AND REFURBISHMENT OF THE TUNNELS AND HEATING-VENTILATING-AIR CONDITIONING SYSTEMS OF THE MIDDLE/HIGH SCHOOL

A motion was made by Selectmen Kevin McCormick and seconded by Selectmen Charles Stevens to pass over Article 40. It was unanimously voted to pass over this article which would have allowed the town to appropriate a sum of money to be expended by the School Committee to ventilate, insulate, cleanse, disinfect, engineer, refurbish, reconstruct and otherwise repair and modify the tunnels and the heating -ventilating -air conditioning systems, and included or related piping, wiring and ductwork, located at the Middle/High School, 125 Crescent Street, to conduct related studies, evaluations and analyses, to prepare such plans, drawings, designs, specifications, analyses, testings, and bid invitations, and to take such other steps as may prove necessary or advisable to address any air quality and environmental topics related thereto, for the health, welfare and well-being of the students and staff of the school, and to meet said appropriation by transferring the sum thus appropriated from the Stabilization Fund, provided that any unexpended balance as of June 30, 2004 be transferred back to the Stabilization Fund.

**ARTICLE 41-**

APPROPRIATION TO FUND AN ELDERLY COMMUNITY SERVICES PROGRAM

A motion was made to approve Article 41 as printed in the warrant by Selectmen James Ryan, the motion was seconded by Selectmen Allen Phillips. It was unanimously voted to raise and appropriate the sum of Six Thousand Dollars and No Cents (\$6,000.00) to fund an Elderly Community Services Program for the purpose of providing a payment voucher for services rendered for the departments, boards, and committees of the municipality to resident property owners who have attained the age of sixty (60) years, to be used to reduce the real estate property taxes for the property in which the elderly owner resides; said program shall be subject to the following conditions in addition to any and all eligibility requirements promulgated by the Board of Selectmen:

- 1) participation in the shall be limited to elderly residents of the town who own property and are willing and able to provide services to the town;
- 2) program participants shall receive compensation at the basic minimum wage rate for the Commonwealth of Massachusetts as promulgated by the Department of Labor and Workforce Development, Division of Occupational Safety for each hour of service rendered for a total not to exceed One Thousand Three Hundred Dollars and No Cents (\$1,300) in any calendar year;
- 3) program participants may agree in writing prior to participating in the program to receive compensation in the form of a voucher to be presented to the Treasurer/Collector to be applied to the real estate obligations of the participant for the property in which the participant resides;
- 4) the Treasurer/Tax Collector shall comply with the wage, tax, and payroll deduction requirements of the state Department of Revenue and the federal Internal Revenue Service, prior to compensating program participants or applying the net amount of wages earned to the real estate tax obligations of the participants; and



- 5) program participants who meet the eligibility guidelines established for the program by the Board of Selectmen shall be selected for participation in the program on a first-come-first-serve basis.

#### **ARTICLE 42 –**

##### **AUTHORIZATION TO TRANSFER FUNDS TO THE UNEMPLOYMENT COMPENSATION FUND**

A motion was made to approve Article 42 as printed in the warrant by Selectmen Allen Phillips, the motion was seconded by Selectmen Wayne LeBlanc. It was unanimously voted to transfer the amount of Ten Thousand Dollars and No Cents (\$10,000.00) from the Fiscal Year 2004 Unemployment Insurance Compensation Account, Budget Line Item #09-13-5170 to the Unemployment Compensation Fund.

#### **ARTICLE 43 -passed over**

##### **AUTHORIZATION TO TRANSFER MONEY TO THE STABILIZATION FUND**

A motion was made to pass over Article 43 by Selectmen Charles Stevens, the motion was seconded by Selectmen Kevin McCormick. It was unanimously voted to pass over this article which would have allowed the town to transfer a sum of money to the Stabilization Fund.

#### **ARTICLE 44 –**

##### **AUTHORIZATION TO TRANSFER FREE CASH OR AVAILABLE FUNDS TO REDUCE THE FISCAL YEAR 2004 TAX RATE**

A motion was made by Selectmen Allen Phillips, seconded by Selectmen Kevin McCormick to approve a transfer of funds to reduce the Fiscal Year 2004 Tax Rate.

The Moderator asked the voters of the town to accept the provisions of Chapter 39 § 15 of the Massachusetts General Law which authorizes and allows the Moderator to declare a 2/3's vote, the motion was made and seconded by the floor. Motion passed.

A show of hands was requested for the vote by the Moderator. Under the provisions of Chapter 39 § 15, Article 44 passes by a 2/3<sup>rd</sup>'s majority vote, with 10 opposed.

It was voted to transfer the sum of Four Hundred, Fifty Thousand dollars and no cents (\$450,000.00) from certified free cash or other available funds to reduce or stabilize the Fiscal Year 2004 Tax Rate.

#### **ARTICLE 45 –passed over**

##### **APPROPRIATION OF FUNDS FOR EXPENSES ASSOCIATED WITH THE REMOVAL OF HAZARDOUS WASTE OR CONTAMINATED SOIL FROM THE MIXTER MUNICIPAL OFFICE BUILDING PROPERTY LOCATED AT 120 PRESCOTT STREET**

A motion was made by Selectmen Wayne LeBlanc and seconded by Selectmen Kevin McCormick to pass over Article 45. It was unanimously voted to pass over this article which would have allowed to town to appropriate a sum of money for fund the expenses associated with the removal of hazardous waste or contaminated soil from the town property known as the Mixter Municipal

Office Building, located at 120 Prescott Street, and to determine manner of meeting said appropriation whether by raising money through taxation, borrowing, transfer from available funds, or any combination thereof.

**Unfinished Business:**

**Article 30- passed over**

A motion was made by Selectmen Charles Stevens and seconded by Selectmen Allen Phillips to pass over the previously tabled Article 30. Motion was unanimously approved to pass over Article 30 which would have advised the Board of Health to exempt West Boylston home owners over the age of sixty-two from the mandatory sewer hook up rule.

Motion was made to adjourn this continued session of the May 19, 2003 Semi-Annual Town Meeting, seconded. Meeting adjourned at 10:45 p.m.

Attest:

Kim D. Hopewell  
Town Clerk

# FISCAL YEAR 2004 MUNICIPAL OPERATING BUDGET

## ARTICLE 37

### General Government

#### 01 – 14 Moderator

|                        |                  |            |
|------------------------|------------------|------------|
| 5100                   | Salary and wages | \$0        |
| 5700                   | Other charges    | \$0        |
| <i>Total Moderator</i> |                  | <i>\$0</i> |

#### 01 – 22 Board Of Selectmen

|                                 |                            |                 |
|---------------------------------|----------------------------|-----------------|
| 5100                            | Salaries and wages         | \$500           |
| 6200                            | Purchase of services       | \$3,000         |
| 6300                            | Public information expense | \$2,500         |
| 6400                            | Supplies                   | 0               |
| 6700                            | Other charges              | \$5,000         |
| 6800                            | Capital outlay             | 0               |
| <i>Total Board of Selectmen</i> |                            | <i>\$11,000</i> |

#### 01 – 23 Town Administrator

|                                 |                      |                  |
|---------------------------------|----------------------|------------------|
| 5100                            | Salaries and wages   | \$125,800        |
| 6200                            | Purchase of services | \$2,000          |
| 6400                            | Supplies             | \$100            |
| 6700                            | Other charges        | \$1,200          |
| 6800                            | Capital outlay       | 0                |
| <i>Total Town Administrator</i> |                      | <i>\$129,100</i> |

#### 01 – 31 Finance Committee

|      |                             |       |
|------|-----------------------------|-------|
| 5100 | Salaries and wages          | 0     |
| 6200 | Purchase of services        | \$150 |
| 6300 | Public information expenses | 0     |
| 6400 | Supplies                    | \$50  |
| 6700 | Other charges               | \$100 |

|                |                             |  |                         |
|----------------|-----------------------------|--|-------------------------|
|                | 6800                        | Capital outlay                         | 0                       |
|                |                             | <b><i>Total Finance Committee</i></b>  | <b><i>\$300</i></b>     |
| <b>01 – 32</b> | <b>Reserve Fund</b>         |  |                         |
|                | 6700                        | Other charges                          | \$50,000                |
|                |                             | <b><i>Total Reserve Fund</i></b>       | <b><i>\$50,000</i></b>  |
| <b>01 – 35</b> | <b>Finance Director</b>     |  |                         |
|                | 5100                        | Salaries and wages                     | \$90,000                |
|                | 6200                        | Purchase of services                   | \$15,000                |
|                | 6400                        | Supplies                               | \$600                   |
|                | 6700                        | Other charges                          | \$500                   |
|                | 6800                        | Capital outlay                         | 0                       |
|                |                             | <b><i>Total Finance Director</i></b>   | <b><i>\$106,100</i></b> |
| <b>01 – 36</b> | <b>Town Audit</b>           |  |                         |
|                | 6200                        | Purchase of services                   | \$23,000                |
|                |                             | <b><i>Total Town Audit</i></b>         | <b><i>\$23,000</i></b>  |
| <b>01 – 41</b> | <b>Board of Assessors</b>   |  |                         |
|                | 5100                        | Salaries and wages                     | \$24,300                |
|                | 6200                        | Purchase of services                   | \$51,000                |
|                | 6400                        | Supplies                               | \$200                   |
|                | 6700                        | Other charges                          | \$2,500                 |
|                | 6800                        | Capital outlay                         | 0                       |
|                |                             | <b><i>Total Board of Assessors</i></b> | <b><i>\$78,000</i></b>  |
| <b>01 – 45</b> | <b>Treas./Tax Collector</b> |  |                         |
|                | 5100                        | Salaries and wages                     | \$104,500               |
|                | 6200                        | Purchase of services                   | \$14,000                |
|                | 6400                        | Supplies                               | \$50                    |
|                | 6700                        | Other charges                          | \$2,250                 |

|   |                                 |                      |                         |
|---|---------------------------------|----------------------|-------------------------|
|   | 6800                            | Capital outlay       | 0                       |
| <b><i>Total Treas./Collector</i></b>    |                                 |                      | <b><i>\$120,800</i></b> |
| <b>01 – 51</b>                          | <b>Town Counsel</b>             |                      |                         |
|   | 6200                            | Purchase of service  | \$40,000                |
| <b><i>Total Town Counsel</i></b>        |                                 |                      | <b><i>\$40,000</i></b>  |
| <b>01 – 52</b>                          | <b>Personnel Board</b>          |                      |                         |
|   | 6700                            | Other charges        | \$200                   |
|   | 6800                            | Capital outlay       | 0                       |
| <b><i>Total Personnel Board</i></b>     |                                 |                      | <b><i>\$200</i></b>     |
| <b>01 – 55</b>                          | <b>Computer Operations</b>      |                      |                         |
|   | 5100                            | Salaries and wages   | \$1,000                 |
|   | 6200                            | Purchase of services | \$30,000                |
|   | 6400                            | Supplies             | \$1,500                 |
|   | 6700                            | Other charges        | 0                       |
|   | 6800                            | Capital outlay       | \$2,000                 |
| <b><i>Total Computer Operations</i></b> |                                 |                      | <b><i>\$34,500</i></b>  |
| <b>01 – 61</b>                          | <b>Town Clerk</b>               |                      |                         |
|   | 5100                            | Salaries and wages   | \$51,621                |
|   | 6200                            | Purchase of services | \$650                   |
|   | 6400                            | Supplies             | 10                      |
|   | 6700                            | Other charges        | \$800                   |
|   | 6800                            | Capital outlay       | 0                       |
| <b><i>Total Town Clerk</i></b>          |                                 |                      | <b><i>\$53,081</i></b>  |
| <b>01 – 62</b>                          | <b>Elections and Registrars</b> |                      |                         |
|   | 5100                            | Salaries and wages   | \$4,500                 |
|   | 6200                            | Purchase of services | \$5,300                 |
|   | 6400                            | Supplies             | 0                       |

|                |  |                      |                       |
|----------------|--|----------------------|-----------------------|
|                | 6700   | Other charges        | 0                     |
|                | 6800   | Capital outlay       | 0                     |
|                | <b><i>Total Elections and Registrars</i></b> |                      | <b><i>\$9,800</i></b> |
| <b>01 – 71</b> | <b>Conservation Commission</b>               |                      |                       |
|                | 5100   | Salaries and wages   | 0                     |
|                | 6200   | Purchase of services | 0                     |
|                | 6400   | Supplies             | 0                     |
|                | 6700   | Other charges        | 0                     |
|                | 6800   | Capital outlay       | 0                     |
|                | <b><i>Total Conservation Commission</i></b>  |                      | <b><i>0</i></b>       |
| <b>01 – 75</b> | <b>Planning Board</b>                        |                      |                       |
|                | 5100   | Salaries and wages   | 0                     |
|                | 6200   | Purchase of services | 0                     |
|                | 6400   | Supplies             | 0                     |
|                | 6700   | Other charges        | 0                     |
|                | 6800   | Capital outlay       | 0                     |
|                | <b><i>Total Planning Board</i></b>           |                      | <b><i>0</i></b>       |
| <b>01 – 76</b> | <b>Board of Appeals</b>                      |                      |                       |
|                | 5100   | Salaries and wages   | 0                     |
|                | 6200   | Purchase of services | 0                     |
|                | 6400   | Supplies             | 0                     |
|                | 6700   | Other charges        | 0                     |
|                | 6800   | Capital outlay       | 0                     |
|                | <b><i>Total Board of Appeals</i></b>         |                      | <b><i>0</i></b>       |
| <b>01 – 85</b> | <b>Town Wide Planning Committee</b>          |                      |                       |
|                | 5100   | Salaries and wages   | 0                     |
|                | 6200   | Purchase of services | 0                     |

|  |  |                        |
|--|--|------------------------|
| 6400   | Supplies                                       | 0                      |
| 6700   | Other charges                                  | 0                      |
| 6800   | Capital outlay                                 | 0                      |
| <b><i>Total Town Wide Planning Committee</i></b> |  | <b><i>0</i></b>        |
| <b>01 – 92</b>                                   | <b>Public Safety Headquarters</b>              |                        |
| 5100   | Salaries and wages                             | \$5,000                |
| 6200   | Purchase of services                           | \$22,000               |
| 6400   | Supplies                                       | \$1,500                |
| 6700   | Other charges                                  | 0                      |
| 6800   | Capital outlay                                 | 0                      |
| <b><i>Total Public Safety Headquarters</i></b>   |  | <b><i>\$28,500</i></b> |
| <b>01 – 94</b>                                   | <b>Mixer Building</b>                          |                        |
| 5100   | Salaries and wages                             | \$10,000               |
| 6200   | Purchase of services                           | \$66,500               |
| 6400   | Supplies                                       | \$2,750                |
| 6450   | Supplies – Office (new account – consolidated) | \$7,750                |
| 6700   | Other charges                                  | 0                      |
| 6800   | Capital outlay                                 | 0                      |
| <b><i>Total Mixer Building</i></b>               |  | <b><i>\$87,000</i></b> |
| <b>01 – 95</b>                                   | <b>Town Report</b>                             |                        |
| 6200   | Purchase of services                           | \$3,500                |
| <b><i>Total Town Report</i></b>                  |  | <b><i>\$3,500</i></b>  |
| <b>01 – 97</b>                                   | <b>Town Meeting</b>                            |                        |
| 6200   | Purchase of services                           | 0                      |
| <b><i>Total Town Meeting</i></b>                 |  | <b><i>0</i></b>        |

|                                 |                  |
|---------------------------------|------------------|
| <b>Total General Government</b> | <b>\$774,881</b> |
|---------------------------------|------------------|

## Public Safety

|   |                                     |                  |
|---|-------------------------------------|------------------|
| <b>02 – 10</b>                            | <b>Police Department</b>            |                  |
| 5100                                      | Salaries and wages                  | \$777,500        |
| 6200                                      | Purchase of services                | \$20,000         |
| 6300                                      | Training expenses                   | \$15,000         |
| 6400                                      | Supplies                            | \$11,000         |
| 6700                                      | Other charges                       | \$7,000          |
| 6800                                      | Capital outlay                      | \$19,500         |
| <b>Total Police Department</b>            |                                     | <b>\$850,000</b> |
| <b>02 – 20</b>                            | <b>Fire Department</b>              |                  |
| 5100                                      | Salaries and wages                  | \$330,000        |
| 6200                                      | Purchase of services                | \$10,000         |
| 6300                                      | Training expenses                   | \$5,000          |
| 6400                                      | Supplies                            | \$24,000         |
| 6700                                      | Other charges                       | \$3,000          |
| 6800                                      | Capital outlay                      | 0                |
| <b>Total Fire Department</b>              |                                     | <b>\$372,000</b> |
| <b>02 – 35</b>                            | <b>Public Safety Communications</b> |                  |
| 5100                                      | Salaries and wages                  | \$177,000        |
| 6200                                      | Purchase of services                | \$34,000         |
| 6300                                      | Training expenses                   | \$3,000          |
| 6400                                      | Supplies                            | \$2,000          |
| 6700                                      | Other charges                       | \$1,000          |
| 6800                                      | Capital outlay                      | 0                |
| <b>Total Public Safety Communications</b> |                                     | <b>\$217,000</b> |
| <b>02 – 41</b>                            | <b>Building Inspector</b>           |                  |
| 5100                                      | Salaries and wages                  | \$48,500         |
| 6200                                      | Purchase of services                | \$500            |
| 6400                                      | Supplies                            | \$600            |



|                |                                 |                      |                 |
|----------------|---------------------------------|----------------------|-----------------|
|                | 6700                            | Other charges        | \$4,000         |
|                | 6800                            | Capital outlay       | 0               |
|                | <b>Total Building Inspector</b> |                      | <b>\$53,600</b> |
| <b>02 – 42</b> | <b>Gas Inspector</b>            |                      |                 |
|                | 5100                            | Salary and wages     | 0               |
|                | <b>Total Gas Inspector</b>      |                      | <b>0</b>        |
| <b>02 – 43</b> | <b>Plumbing Inspector</b>       |                      |                 |
|                | 5100                            | Salary and wages     | \$11,000        |
|                | <b>Total Plumbing Inspector</b> |                      | <b>\$11,000</b> |
| <b>02 – 44</b> | <b>Sealer of Weights</b>        |                      |                 |
|                | 5100                            | Salaries and wages   | \$725           |
|                | 6200                            | Purchase of services | \$125           |
|                | 6400                            | Supplies             | \$20            |
|                | <b>Total Sealer of Weights</b>  |                      | <b>\$870</b>    |
| <b>02 – 45</b> | <b>Wiring Inspector</b>         |                      |                 |
|                | 5100                            | Salaries and wages   | \$8,500         |
|                | <b>Total Wiring Inspector</b>   |                      | <b>\$8,500</b>  |
| <b>02 – 91</b> | <b>Civil Defense</b>            |                      |                 |
|                | 5100                            | Salaries and wages   | 0               |
|                | 6200                            | Purchase of services | \$200           |
|                | 6400                            | Supplies             | \$1,000         |
|                | 6700                            | Other charges        | 0               |
|                | 6800                            | Capital outlay       | 0               |
|                | <b>Total Civil Defense</b>      |                      | <b>\$1,200</b>  |
| <b>02 – 92</b> | <b>Animal Control</b>           |                      |                 |
|                | 5100                            | Salaries and wages   | \$8,500         |
|                | 6200                            | Purchase of services | \$500           |
|                | 6400                            | Supplies             | \$300           |

|                        |                        |                             |             |
|------------------------|------------------------|-----------------------------|-------------|
|                        | 6700                   | Other charges               | \$250       |
|                        | 6800                   | Capital outlay              | 0           |
| Total Animal Control   |                        |                             | \$9,550     |
| 02 – 93                | Parking Clerk          |                             |             |
|                        | 5100                   | Salaries and wages          | 0           |
| Total Parking Clerk    |                        |                             | 0           |
| 02 – 94                | Tree Warden            |                             |             |
|                        | 5100                   | Salaries and wages          | \$500       |
|                        | 6200                   | Purchase of services        | \$2,000     |
|                        | 6400                   | Supplies                    | 0           |
|                        | 6700                   | Other charges               | \$100       |
|                        | 6800                   | Capital outlay              | 0           |
| Total Tree Warden      |                        |                             | \$2,600     |
|                        | Total Public Safety    |                             | \$1,526,320 |
| Public Education       |                        |                             |             |
| Public Education       |                        |                             |             |
|                        | 5100                   | Salaries and wages          | \$6,681,198 |
|                        | 6700                   | Other charges               | \$1,515,647 |
|                        | 6800                   | Capital outlay              | 0           |
| Total Public Education |                        |                             | \$8,196,645 |
|                        | Total Public Education |                             | \$8,196,645 |
| Public Works           |                        |                             |             |
| 04 – 20                | Street and Parks       |                             |             |
|                        | 5100                   | Salaries and wages          | \$330,000   |
|                        | 6200                   | Purchase of services        | \$45,000    |
|                        | 6300                   | Roadway improvements        | \$2,000     |
|                        | 6400                   | Supplies                    | \$50,000    |
|                        | 6450                   | Municipal gasoline and fuel | \$43,000    |

|   |                                       |                  |
|---|---------------------------------------|------------------|
| 6475  | Parks/ pool supplies and expense      | 0                |
| 6700  | Other charges                         | \$120            |
| 6800  | Capital outlay                        | 0                |
| <b>Total Street and Parks</b>               |                                       | <b>\$470,120</b> |
| <b>04 – 23</b>                              | <b>Snow and Ice Removal</b>           |                  |
| 5100  | Salaries and wages                    | \$40,800         |
| 6200  | Purchase of services                  | \$20,000         |
| 6400  | Supplies                              | \$32,000         |
| 6700  | Other charges                         | 0                |
| 6800  | Capital outlay                        | 0                |
| <b>Total Snow and Ice Removal</b>           |                                       | <b>\$92,800</b>  |
| <b>04 – 24</b>                              | <b>Street Lighting</b>                |                  |
| 6200  | Purchase of services                  | \$71,500         |
| <b>Total Street Lighting</b>                |                                       | <b>\$71,500</b>  |
| <b>04 – 30</b>                              | <b>Trash Removal and Tipping Fees</b> |                  |
| 6200  | Purchase of services                  | \$240,000        |
| <b>Total Trash Removal and Tipping Fees</b> |                                       | <b>\$240,000</b> |
| <b>04 – 91</b>                              | <b>Cemeteries</b>                     |                  |
| 5100  | Salaries and wages                    | \$32,054         |
| 6200  | Purchase of services                  | 0                |
| 6400  | Supplies                              | 0                |
| 6700  | Other charges                         | 0                |
| 6800  | Capital outlay                        | 0                |
| <b>Total Cemetery</b>                       |                                       | <b>\$32,054</b>  |
| <b>Total Public Works</b>                   |                                       | <b>\$906,474</b> |
| <b>Public Services</b>                      |                                       |                  |
| <b>05 – 10</b>                              | <b>Board of Health</b>                |                  |
| 5100  | Salaries and wages                    | 0                |

|                                |                             |                 |
|--------------------------------|-----------------------------|-----------------|
| 6200                           | Purchase of services        | 0               |
| 6400                           | Supplies                    | 0               |
| 6700                           | Other charges               | 0               |
| 6800                           | Capital outlay              | 0               |
| <b>Total Board of Health</b>   |                             | <b>0</b>        |
| <b>05 – 41</b>                 | <b>Council on Aging</b>     |                 |
| 5100                           | Salaries and wages          | \$59,300        |
| 6200                           | Purchase of services        | \$700           |
| 6400                           | Supplies                    | 0               |
| 6700                           | Other charges               | 0               |
| 6800                           | Capital outlay              | 0               |
| <b>Total Council of Aging</b>  |                             | <b>\$60,000</b> |
| <b>05 – 43</b>                 | <b>Veterans Services</b>    |                 |
| 5100                           | Salaries and wages          | \$1,550         |
| 6200                           | Purchase of services        | \$200           |
| 6400                           | Supplies                    | \$50            |
| 6700                           | Other charges               | \$400           |
| 6710                           | Veterans benefits           | \$2,000         |
| 6800                           | Capital outlay              | 0               |
| <b>Total Veterans Benefits</b> |                             | <b>\$4,200</b>  |
| <b>Total Public Service</b>    |                             | <b>\$64,200</b> |
| <b>Culture and Recreation</b>  |                             |                 |
| <b>06-10</b>                   | <b>Library</b>              |                 |
| 5100                           | Salaries and wages          | \$218,935       |
| 6200                           | Purchase of services        | \$35,930        |
| 6300                           | Books and library materials | \$46,605        |
| 6400                           | Supplies                    | \$5,600         |
| 6700                           | Other charges               | 0               |

|                                    |                              |                                |                  |
|------------------------------------|------------------------------|--------------------------------|------------------|
|                                    | 6800                         | Capital outlay                 | 0                |
| <b>Total Library</b>               |                              |                                | <b>\$307,070</b> |
| <b>06 – 50</b>                     | <b>Parks and Recreation</b>  |                                |                  |
|                                    | 5100                         | Salaries and wages             | 0                |
|                                    | 6200                         | Purchase of services           | 0                |
|                                    | 6300                         | Supplies – Park maintenance    | 0                |
|                                    | 6400                         | Supplies – recreation programs | 0                |
|                                    | 6700                         | Other charges                  | 0                |
|                                    | 6800                         | Capital outlay                 | 0                |
| <b>Total Parks and Recreation</b>  |                              |                                | <b>0</b>         |
| <b>06-91</b>                       | <b>Historical Commission</b> |                                |                  |
|                                    | 6200                         | Purchase of Services           | 0                |
|                                    | 6400                         | Supplies                       | 0                |
|                                    | 6700                         | Other charges                  | 0                |
|                                    | 6800                         | Capital outlay                 | 0                |
| <b>Total Historical Commission</b> |                              |                                | <b>0</b>         |
| <b>06 – 92</b>                     | <b>Memorial Day Expenses</b> |                                |                  |
|                                    | 6200                         | Purchase of services           | 0                |
|                                    | 6400                         | Supplies                       | \$1,000          |
|                                    | 6700                         | Other charges                  | \$850            |
|                                    | 6800                         | Capital outlay                 | 0                |
| <b>Total Memorial Day Expenses</b> |                              |                                | <b>\$1,850</b>   |
| <b>06 – 95</b>                     | <b>Arts Council</b>          |                                |                  |
|                                    | 6200                         | Purchase of services           | \$500            |
|                                    | 6400                         | Supplies                       | 0                |
|                                    | 6700                         | Other charges                  | 0                |
|                                    | 6800                         | Capital outlay                 | 0                |
| <b>Total Arts Council</b>          |                              |                                | <b>\$500</b>     |

**Total Culture and Recreation** **\$309,402**

**Debt Service**

**07 – 10     Maturing Debt – Principal**

|      |                          |           |
|------|--------------------------|-----------|
| 6910 | Long Term Debt-Principal | \$957,301 |
|------|--------------------------|-----------|

***Total Maturing Debt Principal*** **\$957,301**

**07 – 50     Maturing Debt – Interest**

|      |                           |           |
|------|---------------------------|-----------|
| 6915 | Long Term Debt – interest | \$625,059 |
|------|---------------------------|-----------|

***Total Maturing Debt Interest*** **\$625,059**

**07 – 53     Interest on Temporary Loans**

|      |                            |          |
|------|----------------------------|----------|
| 6925 | Short Term Debt – Interest | \$10,000 |
|------|----------------------------|----------|

***Total Interest on Temporary Loans*** **\$10,000**

|  |                           |                    |
|--|---------------------------|--------------------|
|  | <b>Total Debt Service</b> | <b>\$1,592,360</b> |
|--|---------------------------|--------------------|

**Intergovernmental Charges**

**08 – 40     Intergovernmental Charges**

|      |                              |         |
|------|------------------------------|---------|
| 6780 | Regional Planning Assessment | \$1,300 |
|------|------------------------------|---------|

***Total Intergovernmental charges*** **\$1,300**

|  |  |                |
|--|--|----------------|
|  | <b>Total Intergovernmental charges</b> | <b>\$1,300</b> |
|--|--|----------------|

**Employee Benefits**

**09 – 11     Retirement and Pension**

|      |                              |           |
|------|------------------------------|-----------|
| 5170 | County Retirement Assessment | \$380,000 |
|------|------------------------------|-----------|

|  |                             |          |
|--|-----------------------------|----------|
|  | State Retirement Assessment | \$34,806 |
|--|-----------------------------|----------|

***Total Retirement and Pension*** **\$414,806**

**09 – 12     Workers Compensation Insurance**

|      |                                |          |
|------|--------------------------------|----------|
| 5170 | Workers Compensation Insurance | \$64,000 |
|------|--------------------------------|----------|

***Total Workers Compensation Insurance*** **\$64,000**

**09 – 13     Unemployment Insurance**

|      |                                     |          |
|------|-------------------------------------|----------|
| 5170 | Unemployment Insurance Compensation | \$10,000 |
|------|-------------------------------------|----------|

|   |  |  |                           |
|---|--|--|---------------------------|
| <i><b>Total Unemployment Insurance</b></i>          |  |  | <i><b>\$10,000</b></i>    |
| <b>09 – 14</b>                                      | <b>Group Health Insurance – Employer</b>   |  |                           |
| 5170  | Group Health Insurance Premiums – employer |  | \$2,290,500               |
| <i><b>Total Group Health Insurance Employer</b></i> |  |  | <i><b>\$2,290,000</b></i> |
| <b>09 – 15</b>                                      | <b>Group Life Insurance – Employer</b>     |  |                           |
| 5170  | Group Life Insurance Premium – Employer    |  | \$14,500                  |
| <i><b>Total Group Life Insurance – Employer</b></i> |  |  | <i><b>\$14,500</b></i>    |
| <b>09 – 16</b>                                      | <b>Medicare Insurance – Employer</b>       |  |                           |
| 5170  | Medicare Payments - Employer               |  | \$115,000                 |
| <i><b>Total Medicare Insurance – Employer</b></i>   |  |  | <i><b>\$115,000</b></i>   |
| <b>Total Employee Benefits</b>                      |  |  | <b>\$2,827,806</b>        |
| <b>General Insurance</b>                            |  |  |                           |
| <b>09 – 45</b>                                      | <b>General Insurance</b>                   |  |                           |
| 6740  | General Insurance Expenses                 |  | \$195,000                 |
| <i><b>Total General Insurance</b></i>               |  |  | <i><b>\$195,000</b></i>   |
| <b>Total Operating Budget</b>                       |  |  | <b>\$16,394,606</b>       |